#### APPLICATION FORM

Please type or write clearly in black ink

Application for: Development Manager

**Applications must be submitted by e-mail to natasha@candoco.co.uk by 5pm on Monday 16th December 2019.**

Reasonable adjustments to the application/interview process will be made on request. Please contact Natasha Wort, Administrator, on 0207 7046845 or [natasha@candoco.co.uk](mailto:natasha@candoco.co.uk) for further information.

A LARGE PRINT VERSION OF THE APPLICATION FORM IS AVAILABLE ON REQUEST.

**CVs will not be accepted.**

**PERSONAL DETAILS**

Please complete this section in block capitals

Surname: Title: (Mr/Mrs/Ms/Miss)

Forenames:

Address:

Telephone:

Email address:

Do you identify as D/deaf or disabled? Yes □ No □ Prefer not to say □

If yes, please describe any access requirements you may have:

Are you eligible to work in the UK? Yes □ No □

Do you require a work permit to take up work in the UK? If so, do you have one?

**REFEREES**

Please give details of two referees, one of whom should be a present or previous employer.

1. Name: Job title:

Company:

Address:

Email: Telephone:

2. Name: Job title:

Company:

Address:

Email: Telephone:

May we contact your referees at this stage?

**CURRENT OR MOST RECENT JOB**

**Job title:**

Employer’s name and address:

Date started: Date left: Salary:

Brief outline of duties:

Notice required:

Reason for leaving/wishing to leave

**PREVIOUS EMPLOYMENT**

Please start with the most recent position; continue on a separate sheet if necessary.

**Job title:**

Employer’s name and address:

Date started: Date left: Salary:

Brief outline of duties:

Reason for Leaving:

**Job title:**

Employer’s name and address:

Date started: Date left: Salary:

Brief outline of duties:

Reason for Leaving:

**Job title:**

Employer’s name and address:

Date started: Date left: Salary:

Brief outline of duties:

Reason for Leaving:

**Job title:**

Employer’s name and address:

Date started: Date left: Salary:

Brief outline of duties:

Reason for Leaving:

**Job title:**

Employer’s name and address:

Date started: Date left: Salary:

Brief outline of duties:

Reason for Leaving:

**EDUCATION AND TRAINING**

Please list all your secondary education, further education and professional training

|  |  |  |
| --- | --- | --- |
| Name of establishment | Dates attended | Qualifications gained |
|  |  |  |

**SUPPORTING STATEMENT**

Please state why you want this particular post and highlight your skills and experience, which are relevant to the person specification and the job description. Continue on a separate sheet if necessary.

Signature: Date:

For more information visit [www.candoco.co.uk](http://www.candoco.co.uk) or call 020 7704 6845.

Please send your completed application form to natasha@candoco.co.uk by 5pm on Monday 16th December 2019.

Please tick to confirm:

🞎 I have completed the online Equal Opportunities Monitoring form at <https://docs.google.com/forms/d/e/1FAIpQLSdiKVLS7HqSvtz55QNlhiNq1T6MgvHVNQXzWF9vC8kc_QYM-A/viewform>